



PRIVACY POLICY & PRIVACY NOTICE

Last Updated: November 4, 2022

This Privacy Notice describes how Griffiths & Turner / GT Title Services Inc. (hereafter "GT") collects and uses information about you. Much of the information about you that we may access and/or retain is available from public sources such as county land records or online databases and is considered public information. However, some of the information GT collects and uses may not be available from public sources and may therefore be considered Non-Public Information or "NPI." The purpose of this notice is to comply with applicable state and federal regulations that govern the treatment of NPI. This notice applies to NPI we collect or receive in connection with providing real estate title, escrow, and closing settlement products or services, and other ancillary products or services as may reasonably be anticipated.

Over the course of its engagement with you or your transaction(s), GT may collect or have access to the following types of information about you:

- contact information (e.g.: name, address, phone number, email address);
- demographic information (e.g.: date of birth, gender, marital status);
- identity information (e.g.: Social Security Number, driver's license, passport, or other government ID number);
- financial account information (e.g.: loan or bank account information);
- relational information (e.g.: your employer, family members, business and personal contacts and associations); and
- other personal information necessary to provide products or services to you, or to complete a transaction in which you are involved.

The information GT can access may come from one or more of the following sources:

- directly from you, your agent(s), or others you have engaged or employed;
- applications, forms, or documents you fill out;
- transactions or affiliations with GT or other real estate settlement service providers, real estate transactions in general in which you were a party, and/or the service providers involved in or with knowledge of such transactions;
- searchable public or governmental sources and databases, searchable private or subscription-based sources and databases, consumer reporting agencies, other agencies or organizations that collect information and make it available for free or through subscription-based accounts.

Use of NPI: Regardless of the type or source of the NPI collected or made available to GT, GT only uses or shares such information to the extent commercially and reasonably necessary to provide requested products or services or to complete the transaction(s) it has been engaged to accomplish, either by you or by a services provider enlisted by you. GT will never sell your NPI. GT will not share your NPI with any third-party not affiliated with you or your transaction(s), except (1) with your consent; (2) as may be required or compelled by law, regulation, or court order, or (3) as may be reasonably necessary in connection with the sale or transfer of its business.

NPI Security: GT has implemented commercially reasonable measures and precautions to ensure that your NPI is not vulnerable to loss or theft, including technical, organizational, and physical safeguards in keeping with applicable laws and industry best practices. Your NPI is retained only for the purposes for which it was collected, and only for a time period and in formats and locations necessary to comply with our business protocols and our legal and regulatory obligations.

This Privacy Notice is available as may be required by applicable laws or regulations. GT may change this Privacy Notice from time to time. Your access to or receipt or use of GT products or services, or your continued communication with us after the delivery or availability of this notice to you will demonstrate that you have read and understand this notice.